



Classified Payroll Voucher Summary

Use the sample payroll voucher below to better understand the information on your payroll voucher. Notice of each red number and the corresponding descriptions below:

LEAVE AND EARNINGS STATEMENT						ELECTRONIC FUND TRANSFER					
EMPLOYEE INFORMATION			SCHOOL DISTRICT / PAY LOCATION			00222292					
RICHARD SIMMONS			Hillsborough City School District			1		ISSUE DATE		PERIOD ENDING	
2 LEAVE		3 EARNINGS				EMPLOYEE DEDUCTIONS				EMPLOYER	
SICK	VAC	TYPE	SALARY	RATE	UNITS	DESCRIPTION	TYPE	AMOUNT	CONTRIB.		
727	10	NML	483940			FEDERAL TAX	TAX	54586			
		LONG	24197			STATE TAX	TAX	16722			
						FICA	TAX	31212	31212		
						MEDICARE	TAX	7300	7300		
						WORKERS COMP	TAX		11488		
						SUI	TAX		252		
						PERS NTX	*RET	35570			
						PERS	RET		70570		
						CSEA - CA. SCH.	VOL	3775			
						EMPLOYEES ASSN					
						AFA-DISABILITY	*HW	4244			
						AFA-CANCER	*HW	3938			
						PERS-CHOICE	*HW		83030		
						VSP VISION	*HW	784	1167		
						TOTAL EMPLOYER			205019		
						TOTAL GROSS	TAXABLE GROSS	DEDUCTIONS	NET PAY		
						508137	467845	130339	337506		
						*PRETAX DEDUCT.	40292				
YEAR-TO-DATE TOTALS		SECTION 125	9444	RET B/O		ARS		SDI		DNP	
GROSS	TAX SHELTER	TAX. GROSS	VOL DEDS	FEDERAL TAX	STATE TAX	RET/SB	FICA	MEDICARE		NET PAY	
1100940		1016322	16038	149330	46007	75174	67673	15827		721447	
A	B	C	D	E	F	G	H	I		J	

All possible Pay Codes that may show up on your pay stub are listed on the next page.



1. FED/STATE - Federal and State withholding based on what you claimed on your W4.
2. LEAVE - Sick leave hours available as of the 10th of that month.
3. EARNINGS - Earning includes NML: normal salary, LONG: longevity,
4. FEDERAL TAX, STATE TAX, FICA, MEDICARE, WORKER’S COMP, SUI - Federal, state, FICA, Medicare taxes paid by employee. Note Medicare and FICA are paid by both employee and employer. SUI: state unemployment and Workers comp tax paid by employer.
5. PERS NTX, PERS – Public Employees Retirement System, this money is deducted pre tax. Note employer pays into this also for the employee.
6. CSEA: California School Employees Association dues.
7. Life, disability and cancer insurance premiums. (Optional - American Fidelity)
8. Medical, dental and vision coverage (Optional - vision)
9. Summary of monthly earning.
10. Pre-tax deductions - contributions to PERS NTX, medical, dental, vision

Classified Pay Codes:	
ADD1	ADD EARN/PERS-STRS CREDITABLE
ADD2	ADD EARNINGS/NON-CREDITABLE
CASH	CASH IN LIEU - NON CREDITABLE
DNP	DEFERRED NET PAY(SUMMER PAY)
DOCT	DOCTORATE STIPEND
LONG	LONGEVITY - PAID MONTHLY
MAST	MASTER STIPEND
NML	NORMAL PAY
NMLT	RETIREE PAY - ONLY PAY
RET9	NON-REPORTABLE RETRO
RETT	TAXABLE REFUND OF EMP DEDUCTS
SUB	SUBSTITUTE
SUMR	SUMMER SCHOOL

Employee Deductions For Both Employees
Flex Medical
Flex Day Care
Summer Dental
Summer Medical
Summer Vision

Deferred Net Pay: if you are a 10 month employee and chose to receive payroll checks in July and August, this money has been deducted after taxes.

A – J. Year to date summary on gross, tax shelter, taxable gross, voluntary deductions, taxes, retirement and net pay.

Please contact Kim Hover Payroll Specialist if you have any questions.

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